

FENCERS CLUB

EST. 1883

Fencers Club is a 501(c)(3) non-profit organization dedicated to promoting excellence through the sport of fencing. We actively support a culture of sharing by performing community services that extend beyond fencing.



"Run by Fencers for Fencers"

All Net Proceeds from the Pro Shop go to the Fencers Club Scholarship Fund

Seeking: Part-Time Pro Shop Assistant(s)

Hours: Weekday afternoons and evenings, weekends, flexible hours

Description/Responsibilities:

- Selling and renting merchandise to members and invoicing customers
- Managing inventory (restocking, ordering, cataloguing, etc.)
- Helping keep the Club clean, organized and safe
- Other duties assigned by the Club Manager, Programs Director and/or the Executive Director

Skills and Qualities Required:

- Proficiency in Word, Excel, and Quickbooks
- Attention to detail
- Punctuality, reliability and honesty a MUST
- Strong work ethic
- Professional demeanor and courteous phone manners
- Willingness to learn and enjoy providing service to the Members

Compensation:

Salary: Depending on experience

How to Apply:

Please send a resume and a cover letter to info@fencersclub.org.